

POSTER AWARD SUBMISSION INSTRUCTIONS:

Dear 2021 SBN Submitter:

As Co-Chairs of the Professional Development Committee, we would like to thank you for your submission to the Society for Behavioral Neuroendocrinology virtual meeting to be held on June 28 – July 2, 2021.

Since this is a virtual conference, we will need you to submit some materials related to your poster well in advance of the meeting. Specifically, the next deadline that you must observe is **June 23rd**. If you fail to meet this deadline, your submission for a **poster award consideration will be canceled**. However, you will still be expected to present your poster during the meeting. By June 23rd at 5 pm, you must complete and submit the following:

- 1) Create a folder for your submission
 - b. Click New on the top left and select Folder
 - c. Name your folder with last name_first name_category (e.g. Becker_Elizabeth_Faculty)
- 2) Submit to your folder a copy of your abstract
 - a. Name your document as Abstract with last name_first name_category (e.g. Abstract_Becker_Elizabeth_Faculty)
- 3) Submit to your folder a copy of your poster (.pdf, .png, or .jpeg formats preferred)
 - a. Name your document as Poster with last name_first name_category (e.g. Poster_Becker_Elizabeth_Faculty)
- 4) Submit to your folder a **2-min** video presentation of your poster *
 - a. Name your video as Video with last name_first name_category (e.g. Video_Becker_Elizabeth_Faculty)

In addition, as was indicated at registration, we ask that all applicants adjudicate 2 posters (to be assigned no later than June 23rd) by **June 26th**.

Finally, you will be expected to attend 2 live poster sessions during the annual meeting.

Please be mindful of the above deadlines. We understand that it may be challenging to finalize presentation materials by that date, but we need to adhere to that timeline in order to support pre-work which will be done to support the virtual conference platform.

Thank you!

Kalynn Schulz and Elizabeth Becker, Professional Development Committee Co-Chairs